

EAL Process Flow Chart

The admission Committee will review all non-native English speaking student applications to determine eligibility for our English as an Additional Language (EAL) Program.

Admissions Committee reviews application for EAL eligibility.

- Native and home languages, number of years in an English-language curriculum, student's report cards and teacher recommendation forms are all considered for EAL eligibility
- For students in Grade 6 and above, SSAT score results and writing sample are also considered

Admission Committee decision made.

- Students who meet our minimum requirements will need to complete an English Language Proficiency Assessment. **(This test is only taken when there is an EAL seat available.)**
- Students who do not meet our minimum language requirements will be notified by email.

Admission Assessment Coordinator will contact the family when an EAL seat is available.

- SAS enrolls up to 25% of student population in the EAL program per grade level
- If we are already at our maximum 25% capacity, we will not be testing any applicants.
- Due to the high number of EAL applications, we do not guarantee that every student will be tested within one academic year.

Applicant sits for the English Language Development Assessment

- The student will be evaluated in reading, writing, listening, and speaking. Total time is 45 to 90 minutes depending on grade level.

Final admission decision is made.

- An EAL Offer Letter is sent to parents via email (this letter will include information and cost of our EAL services)
- Students who are qualified but no seat is available will be placed in the EAL Wait Pool and offered a seat when one becomes available.
- Students who are not qualified will be notified by email.
- Students who test at native fluency level will be qualified and offered a non-EAL seat based on availability.

Enrollment is final only after all documents are received.

- Completed Medical Form, Immunization Records, and Physical Examination Form (required before the student's first day at school)
- Enrollment Agreement
- Payment of deposit/tuition and other related fees
- Visas/Residency Permits/Entry Documents of the student and both parents.